



Roles & Responsibilities Sheet

Officer Title:	SAL National Historian	Classification:	Appointed
Oversight Body:	LEGION SAL COMMANDER'S ADVISORY COMMITTEE/ INTERNAL AFFAIRS	Code:	SAL/Historian
Location:	INDIANAPOLIS, IN	Travel Required:	Minimal
Salary:	N/A	Position Type:	VOLUNTEER
National Legion Staff Contact:	Kevin Mook	Direct Report:	NATIONAL COMMANDER

National Historian Contact Information

FAX OR EMAIL:

Fax number or email:

MAIL:

Name

Address

City, ST ZIP Code

Overview of Historian R.R.E.

Qualification Requirements:

SAL member in good standing and endorsed by your Detachment and Department

Recommended by SALCA & National Commander

Approved by the SAL National Executive Committee at the Post Convention NEC and SALCA

ROLE

CONGRATULATIONS!

Serving as the National Historian of the Sons of The American Legion is a privilege and honor bestowed by the National Commander of the SAL and approved by the National Executive Committee and The Sons of The American Legion Commander's Advisory Committee. Your term in office is for one year and will offer many opportunities to meet many individuals in the American Legion Family and the public.

As Historian, your primary role is to keep track of activities and achievements associated with the National Commander and the national organization. You will be expected to take pictures or videos and prepare written reports, so the organization has documentation of events. You are the primary record keeper of the national organization.



The elected national officers include:

- Commander
- Five Vice Commanders

The appointed national officers include:

- * Adjutant and assistant Adjutants
- * Historian
- * Sgt-at-Arms and three assistant Sgt-at-Arms
- * Parliamentarian
- * Chaplain

Non Officer Appointments includes:

- * Aide to National Commander
- *Comm/Comm Scribe

Responsibilities & Expectations

- The Historian may be asked to study written documents, to get support and evidence to back up your interpretation of the event or time-period in question.
- The National Historian shall participate in judging all history books and scrap books. He shall work in tandem with the Americanism Commission in all judging at the annual convention.
- The National Historian is expected to attend all National Executive Committee meetings, annual conventions, the annual Washington Conference, and the SAL National Commanders' Homecoming.
- The National Historian shall create a History book for the immediate Past National Commander, that he served with. The presentation of that book can be made at the Fall or Spring NEC meeting.
- The National Historian may work in conjunction with Legion National Library staff to coordinate the proper storage and display of SAL documents and memorabilia on an annual basis. The status of this ongoing project can be reported on at the Fall and/or Spring NEC meetings.

The Historian plays a key role in recording historical evidence. He should have a passion for history and an enthusiastic engagement in recording events to be shared for many years in future.



Reviewed By:	Name	Date:	Date
Approved By:	Name	Date:	Date
Last Updated By:	Name	Date/Time:	Date/Time